**People with Disability Australia Incorporated**

**30June 2017**

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#### •!• Financial Statements

**LBW & PARTNERS**

Chartered Accountants & Business Advisers

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**Directors' Report**

**For the Year Ended 30 June 2017**

The directors submit the financial report of People with Disability Australia Incorporated (the Association) for the financial year ended 30 June 2017.

Directors

The names of directors throughout the year and at the date of this report are:

Bonnie Millen Kristy Trajcevski Suzanne Keene Brendan Pearce Justin Ray

Jarad Mcloughlin Vanessa Fanning Ebru Sumaktas James Condren Kevin Boyce Stuart Mawbey Suresh Rajan Craig Wallace Mark Tonga Timothy Hart

President

Vice-President Treasurer

Appointed - Secretary Board Director

Appointed - Board Director Appointed - Board Director Appointed - Board Director Appointed - Board Director Retired

Retired Resigned Resigned Resigned Vacated

**Principal Activities**

The principal activities of the Association during the financial year were to provide a range of disability right s related advocacy and consumer protection services for people with disability and their associates either at the New South Wales or national levels.

Significant Changes

No significant change in the nature of these activities occurred during the year. Operating Result

The surplus of the Association for the financial year amounted to 107,637 (2016: 197,798). Signed in accordance **with** a resolution of the Members of the Committee:

Director: [Pease refer to PDF for signature]

Director: [Please refer to PDF for signature]

Dated: 14th of October 2017

**LBW** & **Partners**

Chartered Accountants & Busin ess Advisers ABN 80 618 803 443

**Office**

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**Partners**

Rupa Dharmasiri Alan M Perrott George P Roch ios Mark W Willock

#### People with Disability Australia Incorporated

**ABN: 98 879 981198**

# Auditor's Independence Declaration to the Directors of People wifh Disability Australia Incorporated

In accordance with the requirementsof section 60-40 of the *Australian Charities and Not-for-profits Commissi on Act 2012,* as auditor of People with Disability Australia Incorporated for the year ended 30 June 2017, I declare that, to the best of my knowledge and belief, there have been:

1. no contraventions of the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
2. no contraventions of any applicable code of professional conduct in relation to the audit.

Rupaninga Dharmasiri

Partner

LBW & Partners Chartered Accountants

Level 3, 845 Pacific Highway

CHATSWOOD NSW 2067

Dated 14 October 2017



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# Statement of Profit or Loss and Other Comprehensive Income

#### For the Year Ended 30 June 2017

|  |  |  |
| --- | --- | --- |
|  | **2017** | **2016** |
|  | **Note** |  | $ | $ |
| Revenue | 3 |  | **4,065,932** | 4,144,960 |
| Employee benefits expense |  |  | **(2,803,610)** | (2,566,553) |
| Depreciation and amortisation expense |  |  | **(117,481)** | (212,841) |
| Audit fees |  |  | **(17,500)** | (14,000) |
| Motor vehicle expenses |  |  | **(32,864)** | (40,068) |
| Computer/website costs |  |  | **(48,537)** | (48,551) |
| Consulting and professional charges |  |  | **(28,509)** | (40,099) |
| Electricity |  |  | **(21,150)** | (21,256) |
| Meeting expenses |  |  | **(26,470)** | (21,818) |
| Printing & stationery |  |  | **(13,542)** | (23,602) |
| Program costs |  |  | **(22,716)** | (25,404) |
| Rental and operating lease expenses |  |  | **(308,901)** | (316,781) |
| Repairs and maintenance |  |  | **(16,848)** | (33,625) |
| Telephone and internet |  |  | **(89,590)** | (108,695) |
| Travel and accommodation |  |  | **(234,189)** | (292 ,025) |
| Other expenses |  |  | **(176,388)** | (181,844) |
| **Surplus before** income tax Income tax expense | 2(a) |  | **107,637** | 197,798 |
| **Surplus for the year** |  |  | **107,637** | 197,798 |
| **Other** comprehensive income |  |  |  |  |

Total comprehensive income **for the year 107 637** 197,798

# Statement of Financial Position

#### As At 30 June 2017

**2017 2016**

**Note** $ $

**ASSETS**

**CURRENT ASSETS**

|  |  |  |
| --- | --- | --- |
| 4 | **944,529** | 181,851 |
| 5 | **202 ,060** | 92,810 |
| 6 | **669,767** | 653,755 |
|  | **35,633** | 36,857 |

Cash and cash equivalents Trade and other receivables Other financial assets Prepayments

**TOTAL CURRENT ASSETS 1,8511989** 965,273

**NON -CURRENT ASSETS**

Property, plant and equipment 7 **41,704** 148,768

**TOTAL NON-CURRENT ASSETS 41 704** 148,768

**TOTAL ASSETS 1,893,693** 1,114,041

**LIABILITIES**

**CURRENT LIABILITIES**

122,684

|  |  |  |
| --- | --- | --- |
| Trade and other payables | 8 | **182,839** |
| Employee benefits | 9 | **525 ,486** |

425,621

Deferred income **798,387** 311,661

**TOTAL CURRENT LIABILITIES 1,506,712** 859,966

**NON-CURRENT LIABILITIES**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 9 |  | **68,025** | 42,756 |  |
|  |  | **68 025** | 42,756 |  |
|  |  | **1,574,737** | 902,722 |  |
|  |  | **3181956** | 211,319 |  |

Employee benefits

**TOTAL NON-CURRENT LIABILITIES TOTAL LIABILITIES**

**NET ASSETS**

**EQUITY**

Retained earnings **318,956** 211,319

**TOTAL EQUITY 3181956** 211 ,319

# Statement of Changes in Equity

#### For the Year Ended 30 June 2017

2017

Balanc e at 1 July 2016

Surplus for the year

Balance at 30 June 2017

Retai ned Earnin gs

$

211,319

107,637

318,956

2016

Balance at 1 July 2015

Surplus for the year

Balance at 30 Jun e 2016

Retain ed Earnin gs

$

13,52 1

197,798

211,319

|  |  |
| --- | --- |
| **Statement of Cash Flows** |  |
| **For the Year Ended 30 June 2017** |
|  |  | **2017** | **2016** |
|  | **Note** | $ | $ |
| **CASH FLOWS FROM OPERATING ACTIVITIES:**Receipts from grants and customers |  | **4,835,217** | 3,956,583 |
| Payments to suppliers and employees |  | **(4,067,309)** | (4,018,273) |
| Interest received |  | **21,199** | 16,153 |

Net cash provided by/(used in) operating activities

11 **789,107** {45,537)

|  |  |  |
| --- | --- | --- |
| **CASH FLOWS FROM INVESTING ACTIVITIES:** |  |  |
| Purchase of property, plant and equipment | (10,417) |
| lncrease)/decrease in other financial assets | (16,012) | (6,444) |

Net cash used in investing activities

 (26,429) (6,444)

|  |  |  |
| --- | --- | --- |
| Net increase/(decrease) in cash and cash equivalents held | 762,678 | (51,981) |
| Cash and cash equivalents at beginning of year | 181,851 | 233,832 |

Cash and cash equivalents at end of financial year

4 944,529 181,851

# Notes to the Financial Statements

#### For the Year Ended 30 June.2017

These financial statements are for People with Disability Australia Incorporated (the Association) as an individual entity, incorporated and domiciled in Australia. People with Disability Australia Incorporated is an Association incorporated in New South Wales under the *Associations Incorporation Act 2009.* The Association is registered with the Australian Charities and Not-for-profits Commission as a charity.

1. Basis of Preparation

The directors have prepared these financial statements on the basis that the Association is a non-reporting entity because there are no users dependent on general purpose financial statements.

These financial statements are therefore special purpose financial statements that have been prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and *Associations Incorporation Act of NSW 2009.* The Association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared on an accrual basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

1. Summary of Significant Accounting Policies
	1. Income Tax

The Association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997 .*

* 1. Leases

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the life of the lease term.

* 1. Revenue

Revenue from rendering services is recognised upon the delivery of the service to the customer. Interest is recognised using the effective interest method.

Non-reciprocal grant revenue is recognised in profit or loss when the Association obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the Association and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution , the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the Association incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

# Notes to the Financial Statements

#### For the Year Ended 30 June 2017

2 Summary of Significant Accounting Policies

* 1. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

* 1. Economic Dependence

People with Disability Australia Incorporated is dependent on the Commonwealth and State Governments for the majority of its revenue used to operate the business. At the date of this report the Board of Directors have no reason to believe the Commonwealth and State Governments will not continue to support People with

Disability Australia Incorporated.

* 1. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

* 1. Other Financial Assets

Term deposits with original maturities of more than three months are included under other financial assets.

* 1. Property, Plant and Equipment

Property, plant and equipment are carried **at** cost less, where applicable, any accumulated depreciation .

The depreciable amount of all property, plant and equipment is depreciated on a straight-line method from the date that management determine that the asset is available for use.

Assets held under a finance lease and leasehold improvements are depreciated over the shorter of the term of the lease and the assets useful life.

The depreciation rates used for each class of depreciable asset are shown below:

**Fixed asset class** Office Equipment Motor Vehicles

Leasehold improvements

Depreciation rate

20%

20%

Period of lease

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

When an assets is disposed, the gain or loss is calculated by comparing proceeds received with its carrying amount and is taken to profit or loss.

# Notes to the Financial Statements

#### For the Year Ended 30 June 2017

1. Summary of Significant Accounting Policies
	1. Impairment **Assets**

At the end of each reporting period, the directors review the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure

statement.

1. Employee Benefits

Provision is made for the Association's liability for employee benefits which include annual leave, long service leave and time in lieu arising from services rendered by employeesto the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

1. Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

1. Revenue

|  |  |  |
| --- | --- | --- |
| **2017**$ | **2016**$ |  |
| **3,822,104** | 3,926,877 |  |
| **57,957** | 81,942 |  |
| **23,339** | 13,445 |  |
| **24,273** | 25,928 |  |
| **30,728** |  |  |
| **9,150** | 7,150 |  |
| **5,574** | 5,004 |  |
| **92,807** | 84,614 |  |
| **4,065,932** | 4,144,960 |  |

* Operating grants
* Rental income
* Training income
* Interest received
* Travel reimbursement
* Consultancy fees
* Donations
* Other income Total Revenue

# Notes to the Financial Statements

#### For the Year Ended 30 June 2017

1. Cash and Cash Equivalents

###### 2017 2016

$ $

Cash at bank and in hand **944,529** 181,851

**944,529** 181,851

Reconciliation of Cash

Cash and Cash equivalents reported in the statement of cash flows are reconciled to the equivalent items in the statement of financial position as follows:

Cash and cash equivalents

1. Trade and other Receivables

CURRENT

Trade receivables Provision for impairment

Other receivables Accrued interest

Total current trade and other receivables

2017 2016

$ $

944,529 181,851

2017 2016

$ $

|  |  |
| --- | --- |
| **174,947** | 99,983 |
|  | (26,721) |
| **174,947** | 73,262 |
| **11,134** | 6,643 |
| **15,979** | 12,905 |
|  **202,060** | 92,810 |

1. Other Financial Assets

CURRENT

Term deposits

2017 2016

$ $

**669,767** 653,755

A term deposit of $45,843 (2016: 45,843) has been held by the bank as security for the performance on the lease of office premises.

# Notes to the Financial Statements

#### For the Year Ended 30 June 2017

1. Property, Plant and Equipment

|  |  |
| --- | --- |
| **2017**$ | **2016**$ |
| **166,142** | 155,725 |
| **(135,417)** | (97,441) |
| **30,725** | 58,284 |
| **109,785** | 109,785 |
| **(98,806)** | (97,914) |
| **10,979** |  11,871 |
| **422,187** | 422,187 |
| **(422,187)** | (343,574) |

Office equipment At cost

Accumulated depreciation Total office equipment

Motor vehicles At cost

Accumulated depreciation Total motor vehicles

Leasehold improvements At cost

Accumulated depreciation

Total leasehold improvements 78,613

Total property, plant and equipment **41 704** 148 768

**(a)** Movements in carrying amounts of property, plant and equipment

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current and prior financial year:·

Leasehold

|  |  |  |  |
| --- | --- | --- | --- |
| **Office Equipment** | **Motor Vehicles** | **Improvement s** | **Total** |
| **2017** $ | $ | $ | $ |
| Balance at the beginning of year | **58,284 11,871 78,613 148,768** |
| Additions | **10,417 10,417** |
| Depreciation expense | **(37,976) (892) (78,613) (117,481)** |
| **Balance at the end of the year** | * **30,725 10,979 41,704**
 |

**2016**

Balance at the beginning of year Depreciation expense

Leasehold

**Office Motor Improvement**

|  |  |  |  |
| --- | --- | --- | --- |
| **Equipment** | **Vehicles** | **s** | **Total** |
| $ | $ | $ | $ |
| 98,588 | 15,532 | 247,489 | 361,609 |
| **(40,304)** | (3,661) | (168,876) | **(212,841)** |

**Balance at the end of the year** 58,284 11,871 78,613 148,768

# Notes to the Financial Statements

#### For the Year Ended 30 June 2017

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **8** | Trade and Other Payables | **2017** | **2016** |  |
|  |  | $ | $ |
|  | CURRENT |  |  |
|  | Unsecured liabilities |  |  |
|  | Trade payables | **102,124** | 75,676 |
|  | GST payable | **35,457** | 12,698 |
|  | Sundry payables and accrued expenses | **45,258** | 34,310 |
|  |  | **182,839** |  122,684 |  |
| 9 | Employee Benefits | **2017** | **2016** |  |
|  |  | $ | $ |  |
|  | Current liabilitiesAccrued wages and other leave | **95,838** | 110,407 |  |
|  | Provision for annual leave | **278,401** | 223,571 |  |
|  | Provision for long service leave | **75,939** | 51,926 |  |
|  | Provision for redundancy | **75,308** | 39,717 |  |
|  |  | **525,486** | 425,621 |  |
|  |  | **2017** | **2016** |  |
|  |  | $ | $ |  |
|  | Non-current liabilitiesProvision for Long service leave | **68,025** | 42,756 |  |
| **10** | Capital and Leasing Commitments |  |  |  |
|  | Operating Lease |  |  |  |
|  |  | **2017** | **2016** |  |
|  |  | $ | $ |  |
|  | Minimum lease payments under non-cancellable operating leases: |  |  |  |
|  | - not later than one year | **184,824** | 74,406 |  |
|  | - between one year and five years | **79,705** |  |  |
|  |  | **264,529** | 74,406 |  |

Non-cancellable operating lease represents the following lease contracted for but not capitalised in the financial statements:

- Lease of office premises at Level 10, 1 Lawson Square, Redfern NSW which expires in December 2019.

# Notes to the Financial Statements

For the Year Ended 30 June 2017

11 Cash Flow Information

Reconciliation of result for the year to cash flows from operating activities

Surplus for the year

Cash flows excluded from surplus attributable to operating activities

Non-cash flows in surplus:

- depreciation

Changes in assets and liabilities

2017 2016

$ $

**107,637** 197,798

**117,481** 212,841

|  |  |  |  |
| --- | --- | --- | --- |
|  | - (increase)/decrease in trade and other receivables | **(109,250)** | (71,284) |
| - (increase)/decrease in prepayments | **1,224** | (963) |
| - increase/(decrease) in deferred income | **486,726** | (457,720) |
| - increase/(decrease) in trade and other payables | **60,155** | 32,070 |
| - increase/(decrease)in employee benefits | **125,134** | 41,721 |
| Cash flow from operations | **789,107** | (45,537) |
| **12** | **Association Details** |  |  |
|  | The registered office and the principal place of the Association is: |  |  |
|  | People with Disability Australia Incorporated |  |  |
|  | Level 10, 1 Lawson Square |  |  |
|  | Redfern NSW 2016 |  |  |

**Directors' Declaration**

The directors have determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements, the requirements of the *Associations Incorporation Act (NSW) 2009* and *Australian Charities and Not-for-profits Commission Act 201\_2*

The directors declare that in their opinion, the financial statements as set out on pages 3 to 13:

\_1 present fairly the financial position of People with Disability Australia Incorporated as at 30 June 2017 and its performance for the year ended on that date in accordance with the accounting policies outlined in Note 2 to the financial statements, the requirements of the *Associations Incorporation Act (NSW) 2009* and *Associations Incorporation Regulation (NSW) 2010;*

2\_ at the date of this statement,there are reasonable grounds to believe that People with Disability Australia Incorporated will be able to pay its debts as and when they fall due; and

3\_ the financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012-*

Signed in accordance **with a** subsection 60\_15(2) of the *Australian Charities and Not-for-profits Commission Regulation*

***2013\_***

Director: [Pease refer to PDF for signature]

Director: [Please refer to PDF for signature]

Dated: 14th of October 2017

**E** mail@lbw.com.au

**P** (02) 94114866

**Partners** Rupa Dharmasiri Alan M Perrott

George P Rochios

Mark W Willock

#### People with Disability Australia Incorporated

**ABN: 98 879 981198**

# Independent Audit Report to the Members of People with Disability Australia Incorporated

Report on the Audit of the Financial Report Opinion

We have audited the accompanying financial report, being a special purpose financial report of People with Disability

Australia Incorporated (the Association), which comprises the statement of financial position as at 30 June 2017, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and directors' declaration.

In our opinion, the accompanying financial report of the Association for the year ended 30 June 2017 is prepared, in all material respects, in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and *Associations Incorporation Act (NSW) 2009.*

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our op inion. Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial report, which describes the basis of accounting. The financial report is prepared

to assist the Association to meet ttle requirements of *Australian Charities and Not-for-profits Commission Act 2012* and

*Associations Incorporation Act (NSW) 2009.* As a result, the financial report may not be suitable for another purpose. Responsibilities of Directors for the Financial Report

The directors are responsible for the preparation and fair presentation of the financial report in accordance with *Australian*

*Charities and Not-for-profits Commission Act 2012* and *Associations Incorporation Act (NSW) 2009* and for such internal control as the directors determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

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**Analysis**

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**P** (02) 9411 4866

**Partners** Rupa Dharmsairi Alan M Perron

George PRochios Mark W Willock

**People with Disability Australia Incorporated**

**ABN: 98 879 981 198**

Independent Audit Report to the Members of People with Disability Australia Incorporated

In preparing the financial report, the directors are responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered materi al if, individually or iri the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing a nd Assurance Standards Board website at: http:l/[www.auasb.gov.au/Home.aspx.](http://www.auasb.gov.au/Home.aspx) This description forms part of our auditor's report.

[Please refer to PDF for signature]

Rupaninga Dharmasiri Partner

LBW & Partners Chartered Accountants

Level 3, 845 Pacific Highway

CHATSWOOD NSW 2067

Dated: 16th of October 2017

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**Analysis**

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Planning

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**Partners**

Ru pa Dharmasiri Alan M Perrott George P Rochios Mark W Willock

#### People with Disability Australia Incorporated

**ABN: 98 879 981 198**

#### For the Year Ended 30 June 2017

**Disclaimer**

The additional financial data presented on pages 18-19 is in accordance with the books and records of People with Disability Australia Incorporated (the Association) which have been subjected to the auditing procedures applied in our statutory audit of the Association for the year ended 30 June 2017. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than People with Disability Australia Incorporated) in respect of such data, including any errors of omissions therein however caused.

[Please refer to PDF for signature]

Rupaninga Dharmasiri Partner

LBW & Partners Chartered Accountants

Level 3, 845 Pacific Highway

CHATSWOOD NSW 2067

Dated: 16th of October 2017

**l**COV**!**lR O**I**F U abll tylimttod by**a** scheme approved 

**Analysis**

**Interpretation** 17

**Planning**

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|  |  |  |
| --- | --- | --- |
| IncomeOperating grants | **3,822,104** | 3,926,877 |
| Rental income | **57,957** | 81,942 |
| Travel reimbursement | **30,728** |  |
| Interest income | **24,273** | 25,928 |
| Training income | **23,339** | 13,445 |
| Donations | **5,574** | 5,004 |
| Consultancy fees | **9,150** | 7,150 |
| Other income | **92,807** | 84,614 |
| Total income | **4,065,932** | 4,144,960 |
| Less: Expenses Accounting fees | **67,752** | 20,669 |
| Administration and management fees |  | 400 |
| Advertising | **410** | 10,355 |
| Agency staff costs | **1,946** | 10,015 |
| Audit fees | **17,500** | 14,000 |
| Bad debts |  | 28,257 |
| Bank charges | **3,845** | 3,541 |
| Computer/website costs | **48,537** | 48,551 |
| Conference/Seminar costs | **4,721** | 17,065 |
| Consulting and professional charges | **28,509** | 40,099 |
| Depreciation | **117,481** | 212,841 |
| Electricity | **21,150** | 21,256 |
| Equipment - small | **6,998** | 12,546 |
| Fringe benefits tax | **15,443** |  |
| Insurance | **14,867** | 16,4 37 |
| IT Expenses | **26,690** | 26,869 |
| Media expenses | **10,818** | 2,281 |
| Meeting expenses | **26,470** | 21,818 |
| Motor vehicle expenses | **32,864** | 40,06 8 |
| Office amenities | **2,420** | 5,015 |
| Other staff costs | **727** |  |
| Postage | **5,049** | 12,295 |
| Printing & stationery | **13,542** | 23,602 |
| Program costs | **22,716** | 25,404 |
| Provision for leave pay | **21,763** | (23,304) |
| Provision for long service leave | **49,282** | 1,824 |
| Provision for redundancy | **35,590** | 39,717 |
| Recruitment costs | **9,123** | 2,879 |
| Rental and operating lease expenses | **308,901** | 316,781 |
| Repairs and maintenance | **16,848** | 33,625 |
| Salaries | **2,414,749** | 2,293,536 |
| Staff training | **8,364** | 10,044 |

|  |  |  |  |
| --- | --- | --- | --- |
| Subscriptions | **8,074** | 9,414 |  |
| Sundry expenses | **846** | 777 |
| Superannuation contributions | **231,013** | 217,930 |
| Telephone and internet | **89,590** | 108,695 |
| Translations & interpreting | **23,898** | 15,923 |
| Travel and accommodation | **234,189** | 292,025 |
| Workers compensation insurance | **15,610** | 13,912 |
| Total expenses | **3,958,295** | 3,947,162 |  |
| Surplus for the year | **107,637** |  197,798 |  |