

## PWDA – Job Advertisement – Senior Manager NSW Policy

### **ABOUT PWDA**

People with Disability Australia (PWDA) is the peak body for people with disability and is made up of, led and governed by people with disability. It is a national disability rights, information, advocacy and representative organisation.

PWDA was founded in 1981 and has a vision of a socially just, inclusive and accessible community, in which the human rights, belonging, contribution, potential and diversity of all people with disability are recognised, respected and celebrated with pride.

PWDA is led by a Board of Directors elected through our membership base of people with disability from across Australia. Many of our staff are also people with disability.

We are a designated Disabled Persons' Organisation with a cross disability focus and are a not for profit, non-government organisation.

### **ABOUT THE ROLE**

PWDA is looking for a dynamic innovative Senior Manager NSW Policy. Join the senior team at PWDA to lead a passionate, high-performing and agile NSW Policy team at this disability confident organisation!

PWDA's policy function aims to influence positive change in those structural, legislative, or systemic issues that adversely affect the interests of people with disability. This includes engagement in law reform, policy analysis and advice; sector representation and coordination; training; legal advocacy; research; and capacity building programs aimed at increasing the self-representation of identified groups of people with disability. The program is conducted within NSW, nationally and internationally.

The Senior Manager NSW Policy is responsible for managing PWDA's NSW systemic advocacy function and implementing the NSW Strategy. The role will also work with the senior team to deliver on strategic objectives and plans while maintaining a high level of professional output. The Senior Manager NSW Policy is also responsible for working collaboratively with PWDA's national systemic advocacy, individual advocacy and media and communications functions to address and raise awareness of systemic issues and increase PWDA's public profile.

### **ABOUT YOU**

You are a passionate and skilled leader with extensive experience in leading and developing a small team of staff. You will also bring:

- Degree in Social Science, Law, or related discipline.

- A commitment to the rights and interests of people with disability, and have demonstrated senior capability in policy analysis, development, and systemic advocacy.
- Project management including skills in managing project support staff, resources, budgets, reporting and contractual arrangements.
- Demonstrated senior capability in policy analysis, development, and systemic advocacy.
- Demonstrated high level strategic and negotiation and influencing skills.
- Demonstrated excellent verbal and written communication skills including experience writing submissions and reports.
- Proven abilities in fundraising and/or grant seeking.
- Demonstrated management skills including operational planning, reporting and budgetary management.

## REMUNERATION

Award Classification: Level 7 Social, Community, Home Care & Disability Services (SCHADS) Award 2010, PWDA pays above-award rates as per our EBA, plus super and salary packaging options.

## APPLICATION PROCESS

For more information about this role, please contact: Carolyn Hodge, Deputy CEO

Email: [recruitment@pwd.org.au](mailto:recruitment@pwd.org.au)

Phone: (02) 9370 3100 or 1800 422 015

**Submit your application** by email to [recruitment@pwd.org.au](mailto:recruitment@pwd.org.au). If you need to submit your application in an alternative format, please contact us using the contact details below.

Email: [recruitment@pwd.org.au](mailto:recruitment@pwd.org.au)

Phone: (02) 9370 3100 or 1800 422 015

Your application needs to include:

- Your full resume.
- A letter which addresses each selection criteria.
- If selected for interview you will need to provide contact details for two referees.

### **Please note:**

- Applications must **address all essential selection criteria**. Applications that have not addressed the essential selection criteria will not be considered for interviews.
- Applications close 5pm Tuesday 3 October 2023.

*PWDA is a proud employer of people with disability, and people with disability are strongly encouraged to apply for these positions. We are an EEO employer, and we embrace the diversity of our people, such as diversity in disability, race, cultural background, ethnicity, age, gender identity, sexual orientation, or intersex status.*