

PWDA Board Director Nomination Form 2026

This PWDA Board Director Nomination Form or the [online Director Nomination Form](#) must be completed to nominate for the position of Director of People with Disability Australia (PWDA).

Nominations open on Wednesday 1 July and close on Monday 20 July 2026 at 5:00pm AEST.

Late or incomplete nominations cannot be accepted.

Completed nominations must be submitted through the [online form](#) or by:

Email: pwd@pwd.org.au

Mail: People with Disability Australia

PO Box 666

STRAWBERRY HILLS NSW 2012

About the PWDA Board

PWDA is a disability rights, representative and advocacy organisation led by, and for, people with disability.

Being a Director is a governance role. Directors are legally responsible for the governance of the organisation.

The PWDA Board sets the direction for PWDA as an organisation. It oversees governance, financial sustainability, legal compliance and accountability to members. Directors work together as a collective Board and make decisions through agreed Board processes.

The Board does **not** manage PWDA's day-to-day operations. Individual Directors do not direct staff, make operational decisions, or speak publicly on behalf of PWDA unless they have been authorised to do so. Directors may bring experience and community knowledge to the Board, but their role as Directors is to use that experience within PWDA's collective governance processes.

PWDA Board Directors are expected to attend regular Board meetings, read Board papers before meetings, participate in Board committees or working groups if required, and participate in strategic planning and governance work.

This is a significant volunteer commitment. PWDA Board Directors are **volunteers**. Directors are not paid for their Board role, but reasonable travel and support costs are covered.

Important information for nominees

Submitting a nomination does not mean you will automatically proceed to election.

All nominations are reviewed by the PWDA Board and Nominations Working Group to:

- Confirm eligibility
- Confirm required documents and checks are completed
- Assess nominees against the selection criteria
- Consider the skills and experience needed on the Board.

Only nominees approved by the Board will proceed to the election.

Further information on this can be found in the [PWDA Guide for Board Director Nominations 2026](#).

Support and enquiries

If you need assistance with the nomination process or need the nomination form in a different format, please contact PWDA before the closing date.

Phone: 1800 422 015

Email: pwd@pwd.org.au

Nomination Information

Self-nomination (I am the nominee)

Nomination (I am nominating someone else, I am the Proposer)

A proposer is PWDA member who is nominating themselves or someone else (the nominee) to become a PWDA Board Director. Proposer contact details are only required if the nominee is not nominating themselves.

Proposer full name:

Proposer telephone:

Proposer email:

Proposer Signature:

Details of who is being nominated

Nominee

Full Name:

Former names or aliases:

Address:

Date of Birth:

Telephone:

Email:

Director Identification Number if you have one:

Working with Children's Check (WWCC) Number if you have one:

Secunder

Nominations must be endorsed by another PWDA Member. This person is your or the nominee's secunder. Please add the contact details of the PWDA member who is endorsing your nomination. PWDA may contact this person to confirm they support your nomination.

Full name:

Telephone:

Email:

Signature:

Referees

Please provide two referees who can comment on your skills, experience and suitability to be a PWDA Board Director. Your referees must be different people to your proposer and secunder. PWDA may contact your referees to confirm the information you have provided in this form. Your referees do not have to be a PWDA member.

Referee 1

Full name:

Telephone:

Email:

Referee 2

Full name:

Telephone:

Email:

Eligibility and legal requirements

Important Information About Being a Director

PWDA is a company limited by guarantee and a registered charity. Directors have legal and governance responsibilities under the PWDA Constitution, Australian charity regulations and governance requirements, the Corporations Act and general law.

Responsibilities include setting strategic direction, overseeing finances and risk, ensuring the organisation is well governed, keeping information confidential, declaring conflicts of interest, attending meetings and participating in Board decisions.

Some people are not legally allowed to be company directors, including people who are bankrupt or disqualified from managing corporations. PWDA will conduct checks to confirm eligibility.

I confirm that:

- I am an Individual Member of PWDA
- I live in Australia
- I have not been an employee of PWDA in the last 12 months
- I am not bankrupt or subject to a personal insolvency agreement
- I am not disqualified from managing corporations
- I have not been convicted of serious offences involving fraud or dishonesty
- I am not currently subject to criminal proceedings
- I am legally allowed to be a director of a company
- I am not disqualified from or acting as a responsible person of a charity.

Yes

No

If No, please provide details:

Required Checks and Identification

I understand PWDA will conduct eligibility and background checks as part of the nomination process. These checks might begin as soon as your nomination is received. The checks need to be finished before your nomination can be considered by the Nominations Working Group and the Board. If you do not supply the required information for these checks, it could mean your nomination will not move forward.

These checks may include:

- Police Check
- Bankruptcy Check
- Disqualified Persons Register Check
- Reference Checks.

I agree to:

- Complete all required checks
- Provide all required information in a timely manner
- Provide valid photo identification
- Provide or obtain a Director Identification Number
- Provide or obtain a Working with Children Check

Yes

No

Understanding Director Responsibilities

I understand that if I become a Director of PWDA, I will be required to:

- Keep information confidential
- Declare conflicts of interest
- Participate in Board decisions
- Attend Board induction and training
- Attend Board meetings (approximately every 4 weeks)
- Read Board papers and prepare for meetings
- Participate in strategic planning and governance decisions
- Participate in Board committees or working groups if required
- Act in the best interests of PWDA at all times
- Follow the PWDA Constitution, policies and procedures
- Understand issues affecting people with disability
- Represent PWDA appropriately
- Act with care and diligence
- Not misuse the Director position
- Act honestly and fairly in the best interests of PWDA and for its charitable purposes
- Not misuse information obtained as a Director
- Ensure PWDA's financial affairs are managed responsibly
- Comply with Australian Charities and Not-for-profits Commission (ACNC) Governance Standards applying to responsible people
- Make sure PWDA can pay its debts
- Make sure financial records are kept properly
- Stay informed about the organisation's activities and finances.

Yes

No

Conflicts of Interest

Please disclose any actual, potential or perceived conflicts of interest that may affect your role as a PWDA Board Director. Conflicts may include family, professional, financial, organisational or other relationships. If you do not have any to declare please write "none to declare" in the answer field.

Candidate Statement

This candidate statement will be provided to members if your nomination is successful and published on the PWDA website, online voting platform and ballot papers. This statement helps PWDA members make their decision and vote if there is a PWDA Board Director election. This statement may be edited by PWDA for length, accessibility or formatting.

Please provide a 150-word candidate statement about who you are, your experience, why you want to be a PWDA Board Director and what you want to achieve in this position.

Nominee Questions

We would like you to tell us about yourself/the nominee, and your/the nominee's experience and skills. The PWDA Board will use this information to select candidates who have the necessary skills and experience to be a PWDA Board Director.

- There are 11 questions to be completed as part of the nomination form
- Please answer each question with a maximum of 150 words.

Questions

1. **Why do you want to be a PWDA Board Director?**

2. What do you think the role of the PWDA Board is?

3. Tell us about your involvement with PWDA.

4. Tell us about your lived experience of disability and how this informs your understanding of the barriers and rights of people with disability.

5. Tell us about your involvement in the disability community, disability rights, advocacy or community leadership.

6. What do you see as the biggest challenges and opportunities for people with disability in Australia?

7. Tell us about your experience with budgets, finance, or organisational oversight.

8. Tell us about your experience in strategic planning or long-term decision making.

9. Tell us about your experience working in teams and making group decisions.

10. What other skills, knowledge or experience would you bring to the PWDA Board?

11. Tell us about any connections you have to diverse communities including Aboriginal and Torres Strait Islander people, culturally and linguistically diverse or LGBTQIA+ communities.

Document checklist

Nominee Photo

Please include a high-resolution photo with your nomination. This photo will be provided to members if your nomination is successful and published on the PWDA website, online voting platform and ballot papers.

Nominee Photo Identification

To confirm your identity, a valid photo ID must be included with your nomination form. Accepted documents include a current driver's licence, passport or photo card.

I declare that I have provided a:

- Nominee Photo
- Valid Photo Identification

Yes

No

Nominee Declaration

I declare that:

- The information I have provided in this nomination form is true and correct
- I meet the eligibility requirements to be a PWDA Board Director
- I agree to complete all required checks
- I understand PWDA Board Directors have legal and governance responsibilities
- I understand the responsibilities and time commitment of being a PWDA Board Director
- **I understand that submitting a nomination does not mean I will automatically proceed to election. I understand that the PWDA Board and Nominations Working Group will review nominations and decide which nominees proceed to be candidates.**

Signature of Nominee:

Date: